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Preliminary Exhibit Proposal Form

Revised 12/09, 07/17

SUMMARY/COVER PAGE

This page **must** be completed and placed as the first page of your proposal.

CURATOR'S NAME(S): _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

WORKING TITLE OF PROPOSED EXHIBITION: _____

Has this exhibit been shown before? _____ If yes, where and when: _____

1. In the space below, write a brief description of your exhibit concept. In addition you may also include a typed one-page summary.

2. Do you have any potential sponsor recommendations?

3. Visual support materials: send JPEG files on CD (no larger than 5 MB each and properly rotated).

NO ORIGINAL ARTWORK WILL BE ACCEPTED FOR THE REVIEW PROCESS.

- The jpegs should be a representative sample of the work to be shown. All proposals should include a minimum of five artists, and images representing those artists. Include at least 5 jpegs for each artist. Each image should show the work of art clearly. All images must be numbered sequentially.
- In the event that the proposed exhibition is of such a nature that jpegs are inappropriate you may submit a video or DVD no longer than 10 minutes.
- A separate sheet of paper with the exhibit title and corresponding image numbers must accompany the visual support materials. This page must contain the following information for each image: 1) name of artist, 2) medium, and 3) dimension of work.

4. Resume or biography of curator(s), maximum 2 pages

5. A self-addressed, stamped envelope for the return of visual materials

Every effort will be made to return the visual materials, but we do not guarantee the return of any materials. All visual materials of accepted proposals are kept by PVAC until the close of the exhibit.

THE COMPLETED PROPOSAL PACKET MUST INCLUDE:

1 set of visual support materials and **1** copy of the image list (if submitting slides/jpegs).

5 copies of the Summary/Cover page, **5** copies of your typed narrative, **5** copies of your resume or biography, and a self-addressed, stamped envelope.

Your proposal will be reviewed by our Gallery Committee, who meet once a month.

Send or deliver completed packet to PVA. Any questions, please email admin@pvarts.org

YOUR PROPOSAL WILL BE RATED ON THE FOLLOWING CRITERIA:

- Interest/quality of theme
- Originality of theme
- Congruence of the exhibition with PVA's mission and goals.

PVA's mission is to "bring the community together through the arts." This is accomplished by:

1. Producing visual arts exhibits in a gallery setting to be experienced by the community
 2. Presenting and promoting work by regional artists
 3. Mentoring individuals with a desire to learn more about the arts, the curatorial process and other PVA processes and/or programs.
 4. Presenting gallery and public art exhibits that:
 - Are of the highest artistic quality
 - Educate about the arts, local resources and/or natural beauty
 - Are culturally inclusive and encourage acceptance of diversity
 - Celebrate historical perspective and cultural heritage
 - Encourage social awareness
 - Facilitate public access to educational opportunities in the community
 - Encourage the public to appreciate and collect art
- Possibility for educational components
 - Funding possibilities

VISUAL MATERIALS WILL BE EVALUATED FOR:

- Quality and consistency of artwork
- Originality
- Thoughtfulness
- Variety of artwork/media