



# I can help Pajaro Valley Arts (PVA) as a Volunteer!

DATE \_\_\_\_\_

PLEASE PRINT CLEARLY

Email to [admin@pvarts.org](mailto:admin@pvarts.org) or deliver/mail to PVA office: 37 Sudden St., Watsonville, CA 95076

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE(S) Cell: \_\_\_\_\_ Home: \_\_\_\_\_

EMAIL: \_\_\_\_\_

### I am interested in being a:

- PVA Board member
- Gallery Committee member
- General Volunteer
- Student Volunteer

### I would like to help with:

- Exhibits receiving, hanging, installing (per curator's needs)
- Community Events (activity/resource table)
- Mailings: placing labels on postcards
- Gallery Store
- Manual Labor/Facilities Help
- Office clerical work: Entering emails, addressing envelopes, shredding, etc.
- Photographing/Filming at PVA Events
- PVA Receptions/Events
- School/Community Group Gallery Tours
- Workshop Assistance
- Other \_\_\_\_\_

*Special skills are not a requirement for volunteering. We could use some help in these areas if you wish to share your talents.*

### I can volunteer these skills:

- Experienced grant writer
- Microsoft Office (Excel)
- GoogleSuite
- Canva
- Sales (Square)
- Education
- Marketing
- Fundraising
- Social media/Instagram and website
- I am bilingual English/ \_\_\_\_\_
- Other skills that you think might be useful for office or gallery \_\_\_\_\_

### Days, times, number of hours:

*I am available on these days and times, or I can be contacted to provide this information.*

Days:  Wed  Thurs  Fri  Sat  Sun

Times:  Mornings  Afternoons

From: \_\_\_\_\_ to \_\_\_\_\_

- I can regularly give \_\_\_\_\_ hours of my time each week/month.
- I am available occasionally, but not regularly.
- Please call me.

\*All volunteer work is on an as-needed basis per PVA Staff, Board, and Committee members and requires prior interviewing and Board approval. Any in-kind donations for professional services need prior approval and may be very welcome, so please let us know what you can do.

## THANK YOU!